



## **REQUEST FOR PROPOSALS –CONSTRUCTION PROFESSIONALS FOR SUTPHIN BLVD FAÇADE IMPROVEMENT PROJECT**

The Sutphin Boulevard Business Improvement District (BID) was recently awarded \$300,000 in grant funding from New York State through their New York Main Street Program. The program allows the BID to provide matching grants to property and business owners along Sutphin Blvd to assist with building renovation work.

The target area is comprised of three (3) properties on Sutphin Blvd (located between Hillside and 88th Avenues) for the renovation of six (6) storefronts. In the next couple of months, the Sutphin Blvd BID will work with these property owners to gather estimates from qualified contractors. Each project will vary in scope, but the projects will involve, at a minimum:

The project will include, but not be limited to, the following:

- Demo: open up existing ground floor façade to accommodate new storefront and remove existing roll-down security gates.
- Storefront: fabricate and install new storefront framing (as per attached storefront design)
- Gates: Remove exterior security gates
- Upon award, determine and provide design schedule of work
- File Asbestos Assessment Report –ACP5 form
- New storefront installation (both metal and wood)
- Commercial signage installation
- Submit list of required permits
- Secure work area and provide for continued access to the facility
- Construct project

If you are interested in being considered for these projects, please provide the following no later than **Monday, January 16, 2016**:

- Description of services your company provides
- At least two references (*Note: If you've performed work previously on Sutphin Blvd in conjunction with the BID, you may include those clients as references*)
- Applicable license numbers (all contractors must be licensed to practice within NYC). Please note license expiration dates.

Proposals may be submitted to Glenn Greenidge at [sutphinblvdbid@verizon.net](mailto:sutphinblvdbid@verizon.net), faxed to 718-291-2109, or mailed to 89-00 Sutphin Blvd Suite 204 C Jamaica, NY 11435.

### **Submission Procedure**

Proposal must state that they are valid for a period of at least ninety (90) days from the closing deadline. The Sutphin Blvd BID reserves the right to waive irregularities and to reject any or all bids. We also reserve the right to negotiate with the selected bidder in the event that the price exceeds available funds. Any bid received after the time and date specified shall not be considered. NO bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof.